



**Living
IN SPACE**
ISDC® 2022

International Space Development Conference®
May 27-29, 2022
 Hyatt Regency Crystal City
 Arlington, VA
<https://isdc2022.nss.org>

EXHIBITOR AGREEMENT

Organization _____

Address _____

City _____ State _____ Zip _____

Telephone _____ Fax _____

E-Mail _____ Website _____

Name of Main Contact _____

All Exhibitor rates include listing on the ISDC 2022 website and in the conference program.

	#	Cost	Subtotal
For-profit Organization, 6'-table with 2 chairs		\$599	
Nonprofit Organization, 6'-table with 2 chairs		\$399	
Co-Sponsors and Supporting Organizations, 6'-table with 2 chairs		\$299	
20'x20' Booth		\$1099	
10'x10' Booth		\$899	
Artist display (4'x8' bulletin board available for an additional \$100)		\$299	
Power strip and extension cord (please bring your own)		NA	
Inquire about other exhibit options.		Total Due:	

Payment Method: Check Credit Card Cash

Exhibit space is not confirmed until payment and signed contract are received.

Exhibitor hereby agrees to purchase tabletop space as noted above from ISDC 2022 under the terms and conditions of this Agreement.

Exhibitor

By: _____

Title: _____

Date: _____

**FAX COMPLETED AND SIGNED
 AGREEMENT TO 844-566-1222
 OR EMAIL TO
 ISDC.EXHIBITS@NSS.ORG**

Mail Payment to: National Space Society
 25 Century Boulevard, Suite 505, Nashville, TN 37214
Checks payable to: National Space Society
Direct inquiries: ISDC.EXHIBITS@NSS.org
ISDC2022.NSS.org



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EXHIBITOR INFORMATION

About ISDC 2022. National Space Society (NSS) sponsors ISDC 2022 to update members of space organizations on the latest space information and trends and to introduce interested members of the public to a wide variety of space issues, presented by an outstanding collection of scientists, astronauts, business and civic leaders.

Exhibits. ISDC 2022 will make available to Exhibitors 6'-long tables, as ISDC 2022 shall determine, and two chairs. ISDC 2022 will determine all Exhibit locations, but will try to honor requests for particular locations, with priority generally given to earliest registrants. If an Exhibitor wishes a booth or free-standing exhibit or some special display other than an exhibit table, ISDC 2022 will consider such requests. Exhibits should not exceed 15' in height.

Exhibit Fees. Rates for an Exhibit table are subject to change any time without notice.

Rates for two tables are generally double the rate for a single table. With the special written permission of ISDC 2022, (a) two (but no more than two) tables may be stacked, and (b) "splits" (tables 18" wide), if available or furnished by the Exhibitor, and approved by ISDC 2022, may be placed against a wall behind an Exhibitor's main table for a charge 150% of the rate for a single table. Rates for booths or free-standing exhibits will be negotiated separately.

Complimentary Registrations. Each table-top or booth Exhibitor will be entitled to complimentary registrations (not including meals) for up to two persons staffing the Exhibit during the Conference.

Deposits and Refunds. A 50% deposit will hold a space until 30 days prior to the Conference or such earlier date as payment in full may be requested -- but will not hold a particular location. At any time before or during the Conference, ISDC 2022 may cancel an Exhibit or bar a particular Exhibitor registrant, and its sole liability for so doing will be to refund the Exhibit fee. The absence of, or substitution for, any announced Conference guest, speaker, or participant, for any reason whatever, shall not entitle an Exhibitor to any refund or other damages.

Cancellation Policy. Cancellations must be submitted in writing by email or fax. Please allow 2 to 3 weeks for processing.

Before May 2: Full refund

Between May 2 and May 16: 50% refund (partial) or 100% applied to next ISDC

After May 16: No refund

Special Needs. In general, table and booth Exhibits are expected to consist of materials that can be personally transported to the Exhibit by the Exhibitor's staff. No electrical hookups or oversize or unusual exhibits will be permitted without prior approval by ISDC 2022. ISDC 2022 reserves the right to approve all Exhibit materials and handouts.

Facility Charges. Charges from the hotel for storage or labor in handling an Exhibit will be the sole responsibility of the Exhibitor, who will be expected to make payment arrangements directly with the hotel. All shipping arrangements (and costs) will also be the responsibility of, and must be made by, the Exhibitor.

Set-up/Take-down. The Exhibit area will be open for set-up after 2:00 p.m. on Thursday, May 26 and at 8:00 am on Friday, May 27 and all Exhibits must be removed by 11:00 pm on Sunday, May 29. Exhibit hours will be Friday through Sunday from 10:00 a.m. to 6:00 p.m. On Friday, Saturday and Sunday there will be an open reception from 6:00 p.m. – 7:00 pm.

Responsibility. Each Exhibitor will be solely responsible for the security and insuring of its own Exhibit and Exhibit materials and handouts; no such supervision will be provided by ISDC 2022 or those associated with it. An Exhibitor may wish to remove its materials each evening. By exhibiting, an Exhibitor agrees (i) that the Exhibitor shall be solely responsible or liable for any bodily injury, damage to or loss of personal property, or for any other injuries, losses or damages which may be suffered, or caused, by the Exhibitor or its agents, at or in connection with the Conference, and (ii) to indemnify and hold harmless ISDC 2022 and NSS and their respective directors, officers, members, employees and agents, from any and all liability, claims, or causes of action on account of any such injury, loss or damage by exhibiting, an Exhibitor agrees that any provisions in the NSS contract with the site facility that are required to be agreed to by an Exhibitor are agreed to, as if fully set forth in this Form. Each Exhibitor will be solely responsible for obtaining copyright permissions for materials used or distributed at its Exhibit.